

DDS Home and School Council Minutes
Tuesday January 24, 2023 – DDS Computer Lab

Attendance: Julie Milne, Shantel Mohrmann, Crystal McGregor (Principal), Mike Oliver (Trustee), Lori Neufeld (teacher rep), Roxane Drake, Amanda Burke, Jenae Emond, Steph Winch, Michelle Marti & Mandy Zeinstra

1) Called to Order @ 4pm

2) Agenda – Approved by Amanda – No Changes

3) Previous Minutes – Approved by Steph

4) Business Arising: None

5) Field Trips (Julie Milne & Shantel Mohrmann)

They're looking at a combined field trip for grades 5 & 6 starting this year, as costs are increasing. Edmonton costs are coming in on the high side – coach bus company would like an itinerary and set dates in order to give a quote. A coach bus was quoted out last year for a trip to Calgary and based off that cost, busing to Edmonton could easily be over \$10,000. Waterpark for students and the required number of supervisors required by insurance would be close to \$3,000 – Science centre \$1000, 12 hotel rooms at \$1200/night. The question was raised if Edmonton is cost prohibitive. The last time DDS went to Edmonton was in 2019 and was closer to the \$8000 for 16 kids plus staff & supervisors. Julie & Shantel are going to price out a comparable trip to Calgary – 1 night vs 2 night etc. Drumheller is currently booked for April and they require a \$500 deposit by February 15 to secure that date. Council had agreed to wait and see what the costs for Calgary come in at and we'll make a decision around February 10 regarding Drumheller or Calgary

6) Principals Report (Crystal McGregor) :

- a) Little Cesar's Pizza fundraiser brought in \$1500 which will be used towards a gaga ball pit
- b) 5 food hampers were distributed amongst families from the Christmas dinner and the remaining extras were donated to the local foodbank.
- c) The bake sale raised \$431.50 which went to a local seniors home to purchase stocking stuffers for Christmas
- d) Preschool and Kindergarten registration opens on February 15. Palliser has radio ads that should be rolling out soon for that.
- e) Our school sign has been off for 900 days. There is an annual fee with the company we purchased it from for the software and the computer that came with it is running on Windows 7. It's been sent to Palliser's tech department to see if they can put Windows 10 on it and then we'll look into which software program we need to run the sign. The sign itself should be functional.

7) Trustee's Report (Mike Oliver): See attached

8) Hot Lunch Report (Roxane Drake/Laurell Greene):

- a) Laurell will be officially leading the hot lunch program with Roxane taking a step back and being in a supportive position
- b) Shepherd's Pie had 104 orders. We have taco in a bag & hamburger soup coming up in February
- c) We are always looking for volunteers on Thursday mornings and if someone is willing to do an occasional grocery run, please let Laurell know

9) Treasurer's Report (Mandy Zeinstra):

- a) We have \$621.02 in the account as of December 23. Average cost per order has been \$2.51

10) Betterment Report (Kelly McLeod - excused):

- a) Michelle gave the report on Kelly's behalf – there is \$41,149.47 in the general account and \$2782.37 in the casino account

11) New Business

- a) Kona Ice emailed about booking for June. Amanda motioned to spend \$500 for 12oz Klassic Konas for staff & students – Mandy seconded. All in favour. We will do Willwa's for the preschool kids again and will discuss that in a future meeting.
- b) Fundraisers – With the cost of field trips increasing, we have decided it's best to keep fundraising. We'll create a side committee to have those discussions
- c) Parent Learning Opportunities – there are 2 upcoming zoom presentations. One is a 4 part series titled "Power of Parents" and the second is "Executive Functioning for Parents of Students with ADHD" – Both have fees but would fall under our parent engagement grant. We'll send out an email to the school and if there's enough interest, we can offer them out of the school as to cut down on registration costs. We then talked about the engagement grant a bit more to see how we can use it. We'll reach out to PBHS' council and see if we can do a joint speaker evening as the cost for a speaker are more than what our grant would cover. Suggestions were to have the RCMP come in and do an online safety chat, or Ted Edmond? who presented at another school recently.
- d) Bus Policy – Inclement Weather There's been concern from parents regarding buses running before Christmas during the extreme windchill warnings and as well through the fog last week. Michelle will reach out to other parent councils and see if they have similar concerns and we'll compile feedback for Palliser. There was also an issue with the Bus Status app with showing false information (a bus still Green when it had been canceled). Suggestion was made to see if Palliser could look into MyBusStop app instead which shows you in real time where your bus is.

12) Around the Table: It had been asked if we could have the Christmas program a week earlier as it was rather hectic that final week of school especially since we went straight into Christmas.

13) Next meeting: February 28 at 3:45pm

14) Adjourned: @ 5:36pm

DDS
School Council
January 24, 2023
Trustee Report

Palliser School Division Transportation

The Palliser Student Transportation Department operates and maintains a safe, economical and efficient system in accordance with provincial acts and regulations, Board policies, and Division administrative procedures. Palliser owns a fleet of 81 buses and operates 56 routes transporting 1,800 students daily and traveling over 1.9 million kilometers annually. Excellent service is provided by professional drivers, who complete “S” endorsement training and maintain first aid training, licensing, and re-training requirements. Routes are developed using Versatrans routing software and all units are outfitted with GPS and cameras. The department operates two repair facilities, one in Lethbridge and one in Vulcan, staffed by four full-time mechanics. The fleet is diligently maintained in compliance with safety requirements mandated by the province and is inspected by Commercial Vehicle Enforcement. The “Think of Us on the Bus” public awareness campaign, in partnership with local law enforcement, continues to improve school bus safety for students, drivers, and the motoring public at large. Student assemblies across the division promote bus safety to all students. In 2021-2022, revenue from field trips are similar to previous years. The 2022-23 Quarter One revenues and expenses indicate that the department is in line with the budget.

Occupational Health and Safety Report

Palliser School Division is committed to providing students with safe and caring learning environments and is committed to the health and safety of all students and staff. Safety is a foundational requirement to ensure students can learn. Occupational Health and Safety (OH&S) and Facilities collaborate to ensure compliance with safety requirements and codes. The Occupational Health and Safety Coordinator performs site inspections and works closely with the Facilities department to ensure corrective actions are completed in a timely manner and that education continues for employees. The division uses Public School Works for safety training and all division employees complete mandatory safety modules each year. Safety is everyone’s responsibility and OH&S follows up immediately on any reported safety issues. The OH&S Safety Coordinator works closely with the insurance provider to arrange site inspections and follow-ups.

Annual Education Results Report

School authority planning and results reporting is a continuous improvement cycle. Alberta’s Assurance Framework is about building public trust and confidence that the education system is meeting the needs of students and enabling their success. School authorities develop education plans that identify priorities, outcomes, measures, and strategies to improve in key areas. The Annual Education Results Report (AERR) provides the results achieved from implementing the plan. In the 2021-2022 Palliser AERR, the three Palliser goals of wellness, numeracy, and literacy are presented within the five assurance domains of Student Growth and

Achievement, Teaching and Leading, Learning Supports, Governance, and Local and Societal Context. The Board of Trustees has approved the AERR and the report is available on the district website at the following link: [Palliser School Division 2021-2022 AERR](#).